

CITY OF DAYTON
SALES OF MERCHANDISE IN THE RIGHT-OF-WAY

Sales on Private Property

All sales must be performed in a permanent business, in a structure compliant with the Ohio Building Code and City of Dayton zoning and building regulations. *No outdoor vendor sales are allowed.* Call (937) 333-3903 for further information.

Sales in the Public Right-of-Way

A permit is required from the Department of Public Works. The permit fees are as follows:

- \$20 per month for 1-100 sq. ft. of area used
- \$30 per month for 101-200 sq. ft. of area used
- \$40 per month for 301-500 sq. ft. of area used
- \$60 per month for over 500 sq. ft. of area used

Permits can only be obtained for one month at a time. Renewal fees are the same as above.

Sales of merchandise in the public right-of-way require approval from the Division of Zoning. Vendors are only permitted in the Downtown Zoning (UBD & CBD) Districts, and the Mature Neighborhood Commercial (MNC) and the Mature General Commercial (MGC) Districts. All vendors must comply with §150.434(K) Itinerant Vendors of the Zoning Code. Sales of merchandise in the public right-of-way may require approval from the Police Department.

The applicant must submit the following at the time of application:

- ✓ Type of setup (i.e. tent, tables, cart, etc.)
- ✓ Proof of Insurance
- ✓ Letter of approval from abutting property owner or business representative (letters from property owners and business representatives located within 200 linear feet within the block face(s) on the same side of location for sales in the Central Business District)
- ✓ Approval letter from the Montgomery County Combined Health District (Food Vendors ONLY)
- ✓ Drawing showing exact location of setup for sales in relation to streets, curbs, sidewalks, driveways, or doorways of abutting buildings.
- ✓ Zoning Certificate for the Division of Building Inspection

Applications and permits can be obtained at the Division of Civil Engineering Business Office located at 101 W. Third Street on the fifth floor.

All sales are prohibited on Third Street and on Main Street within the Central Business District, with the exception of a current business who wants to expand sales to the outside of its existing business.

Permit approval is subject to the City's determination of available space. A maximum of two vendors will be permitted at one property address at a time.

Any questions should be addressed to Keith Steeber of the Division of Civil Engineering at 333-3838.

MONTGOMERY COUNTY

Courthouse Square vendor applications are to be obtained from Montgomery County. The contact is Wanda Willis and her phone number is 477-5268.

Permits for food sales from motorized vehicles are to be obtained at the Reibold Building, located at 117 South Main Street. The phone number is 225-4460.